

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – APRIL 25, 2024**

CALL TO ORDER. Mayor Pro-tem Donovan called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderman Eric Bennett	Alderman Bob Donovan
Alderman Patrick Fahey	Alderman Joe Prince
Alderman Jeff Eydmann	Alderman Mike Raney
Alderwoman Amie Dobbs	Alderman Joe Steiger

APPROVAL OF AGENDA. A motion by Alderman Bennett, second by Alderman Eydmann to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE.

Mr. Chip Marzucio addressed the Board regarding the 6th Annual Spring for Down Syndrome Benefit that will be held Saturday, June 8, 2024 at the fair grounds.

CITY ADMINISTRATORS REPORT. (See attached report.) Alderman Fahay asked about the status on the repair of the bridge on Main Street that is used for City Administrator Welch reported that the bridge is owned by the Jour de Fete organization and it is up to them to get that repaired.

STAFF REPORTS.

JASEN CRUMP – POLICE CHIEF. (See Attached Report)

STEVE WILSON – ALLIANCE WATER RESOURCES. (See Attached Report) Steve reported that the skid steer caught fire and is currently getting repaired.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Meeting – April 11, 2024
- Minutes – Board of Alderman – Work Session – April 11, 2024
- Minutes – Board of Aldermen – Work Session (Closed) – April 11, 2024
- Treasurer’s Report – March- 2024
- **RESOLUTION 2024-26.** A RESOLUTION AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A RENEWAL AGREEMENT FOR THE MISSOURI CHAMBER FEDERATION BENEFIT PLAN TRUST FOR THE CITY EMPLOYEE HEALTH INSURANCE PLAN FOR 2024-2025.
- **STREET CLOSURE REQUEST** - Ste. Gen. Master Gardeners is requesting a street closure for May 18 & 19, 2024 from 7 a.m. to 4 p.m. for Market Street east of Main Street to the entrance of the parking lot at the Welcome Center.
- **STREET CLOSURE REQUEST** – Harold’s Famous Bee Company is requesting a street closure for June 29, 2024 from 8 a.m. to 6 p.m. for Market Street from Third Street to Main Street. (4th Annual Honey Festival & Market)
- **STREET CLOSURE REQUEST** – Valle Catholic Grade School is requesting an additional closure to the prior request that was already approved that will include Merchant Street from Dubourg to Fourth Street from 8:45 a.m. to 9:15 p.m. on Wednesday, May 1, 2024.

A motion by Alderman Bennett, second by Alderman Raney to approve the consent agenda as presented. Motion carried 8-0.

OLD BUSINESS.

BILL NO. 4615. AN ORDINANCE CALLING A BOND ELECTION IN THE CITY OF STE. GENEVIEVE, MISSOURI. 2ND READING. A motion by Alderman Bennett, second by Alderman Steiger, Bill No. 4615 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Steiger, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried an 8-0. Thereupon Bill No. 4615 was declared Ordinance No. 4536 signed by the Mayor and attested by the City Clerk.

BILL NO. 4616. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF STE. GENEVIEVE, STE. GENEVIEVE COUNTY LEVEE DISTRICT #3 AND THE DEPARTMENT OF THE INTERIOR U.S. FISH AND WILDLIFE SERVICE. 2ND READING. A motion by Alderman Bennett, second by Alderman Prince, Bill No. 4616 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Steiger, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Motion carried an 8-0.

Thereupon Bill No. 4616 was declared Ordinance No. 4537 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4617. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES FOR CHAPTER 140 PURCHASING AND COMPETITIVE BIDDING POLICY AS SET FORTH BELOW. 1ST READING. A motion by Alderman Bennett, second by Alderman Steiger, Bill No. 4617 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

BILL NO. 4618. AN ORDINANCE AMENDING SECTION 210.770 CEMETERY RULES OF THE STE. GENEVIEVE CODE OF ORDINANCES AS SET FORTH BELOW. 1ST READING. A motion by Alderman Bennett, second by Alderman Prince, Bill No. 4618 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

BILL NO. 4619. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A REVISED CO-OPERATIVE AGREEMENT WITH STE. GENEVIEVE COUNTY FOR THE COLLECTION OF CITY TAXES. 1ST READING. A motion by Alderman Eydman, second by Alderman Steiger, Bill No. 4619 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

OTHER BUSINESS. Alderman Steiger reported that he cannot receive and open some emails that City staff is sending. City Administrator Welch said that it has been reported to Forward Slash and he will continue to work with them to get things working properly.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. A motion by Alderman Steiger, second by Alderman Eydman to adjourn the meeting. Motion carried 8-0. 6:27 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

April 25, 2024 Update

1. We will be attending the SEMO RPC Community Economic Development Strategy meeting Friday as they plan regionwide the economic needs and wants for Southeast Missouri.
2. The MoDOT TAP grant is due Friday and we're still waiting for a response to an email I sent Friday in response to MoDOT not supporting our choice of the east side of S. 4th St. I advised them that most pedestrians use that side of the street so they don't have to cross two times because the S. Gabouri Creek bridge only has access on the east side and that the west side sidewalk does not extend all the way to the bridge. They requested we consider the American Legion side of the street and install a crosswalk at Rozier and S. 4th St. but the cost for the improvement did not meet the minimum for the TAP grant. I went ahead and submitted this application since we already had everything prepared and we will have to reconsider next time moving the sidewalk location and creating crosswalks if it is not accepted. This year there are more applications than funds available.
3. Main St. will be blocked from 6a to late in the afternoon Saturday for the StG Gravel Classic, from Merchant to Washington. We're hoping for good weather to bring more riders out than last year with food and music in the Audubon Biergarten.
4. We have started working with Forward Slash to update our Technology policies to be more robust for cybersecurity than our current policy. This will be a 2 to 3 month process with board approval coming when we have a policy ready to present.
5. I will be at the Missouri City/County Managers Association (MCMA) conference May 1 to May 3 at Lake of the Ozarks. And David Bova and I will be attending the Southeast Missouri MML meeting in Poplar Bluff on May 7.
6. Lots of activities around Ste. Genevieve Saturday May 4 with the F100 Rally in the Valley at the water park, Pioneer Days at Sassafras Creek (also May 5), and Downtown Ste. Genevieve's Build a Bouquet.



Ste. Genevieve Police Department



Monthly Operations Report

Date: April 2024

Calls for Service:

- 329 calls for service March 2024
- 45 O/I report's written
- 14 summons' issued.
- 58 warnings were issued.
- 13 Arrest made.

K9 Ozzy Reports

The K9 stats for March 2024 are as follows:

8 narcotics detection deployments
0 patrol deployments
0 alarm deployments
0 Compliant surrender because of an arrest attempt
0 non-complaint surrender (Apprehension)
1 arrest

1 Methamphetamine finds.
0 Heroin finds.
0 Fentanyl finds.
0 Cocaine found.
0 Mushrooms found.
0 items of paraphernalia
1 handgun
0 evidence
7.5 hours of training

Staffing:

- We are currently at full staff.

Training:

- I attended the FBI-LEEDA Executive Leadership training with Lt. Pollock. This was one of the best training courses I have attended.
- I will also be attending the Police Chiefs' conference at the end of this month.

Meetings:

Facility:

- The garage repairs are completed.

Equipment/Maintenance:

- Things are moving forward with the new cameras. Equipment will start being shipped out at the beginning of May. The entire process will be 12+ weeks.

Police Radio:

- We have begun to get the new digital radios installed in the patrol vehicles.

Grants:

- Sgt. McClure is working on a couple of grants for the PD. 1 of the grants is a zero-match grant for all new radar units in the vehicles.
- We are still looking at options on the second grant that he will be writing.

Miscellaneous:

- The K9 vehicle is about to be completed and should be in service in the coming days.
- When the new K9 vehicle is in service, I will submit a letter to declare the old one surplus and ask the city to sell it as a fully equipped K9 vehicle.



OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

April 2024

Water Treatment Plant

- The automatic valve at the water treatment plant has been rebuilt and is now working again. Parts were ordered from North Carolina and installed.
- The fence was damaged during high winds. Staff has made the necessary repairs. The previous repairs held up, but more winds caused more damage.
- The outside eyewash station for the chlorine room will be ready for installation once a few fittings are delivered.
- There is an issue with the Chloring feed point at the aerator. Staff will address this one a vac truck is available.
- Staff is monitoring the water usage as temps continue to get warmer.
- All locations were inspected and cleaned.

Wastewater Treatment

- Flow meter has since failed and is not working. A new flow meter has been ordered. Still waiting on delivery.
- The UV System is up and running. The system was started up Mid-March and will run until October. This is the required disinfection season per the permit.
- Metro Ag to remove the biosolids from the Wastewater Treatment Plant next month.
- Routine maintenance and inspections were performed as scheduled.

OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	4.8	1.7	6.7	
Peak Day	6.0	2.3	7.0	
Percent Removal	97.9%	98.7%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	1.11
Monthly Average	1.07

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- -----Flow meter not working.
 Daily Maximum loading- lbs.



OPERATIONS REPORT – Ste. Genevieve

Alliance Year to Date Capped Expenses through DEC-2023			
	Actual (3 month)	Budget (3 month)	Over/Under budget
Repair	\$25,805.00	\$22,720.00	\$3085.00-

Collection/Distribution

Collections

- Staff completed the jetting in the downtown area, prior to local events.
- The main sewer was backed up on LaFluer St. Staff was able to get the line open and normal flow was returned.
- We were unable to locate a sewer main on North Eighth St. We excavated to gain access to the sewer main.
- Assisted a property owner on Merchant St with a sewer issue. This was a customer issue and was resolved by a local plumber.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- The distribution crew repaired a water leak by the big pavilion bathrooms.
- Hydrant painting has slowly begun and will continue as warmer weather approaches.
- Water main break on Gegg St again. This line is deep and larger equipment than we own is needed for the repairs. The excavation portion was completed by Bauman's.
- There were a few meter pits that were moved into the sidewalks. Those sites have been repaired with concrete.
- New service was provided for the newly constructed house on Virginia St.
- A new meter reading system was implemented and will be tested in April.
- Staff completed an inventory of repair materials and ordered as needed.
- All remote buildings were cleaned and inspected.

Customer Service

- Staff performed 44 line locates.
- Staff performed 60 work orders.
- Disconnects for non-payment 24.
- Loads of Lime purchased 5.

OPERATIONS REPORT – Ste. Genevieve

Public Works

Streets

- The City Bell was delivered to City Hall and installed in front of the new City Hall sign that we installed.
- The newer backhoe is still in the shop for repairs. It will likely be April before it is returned.
- Installed the reconditioned flagpole at City Hall.
- Locates were called in for the replacement of concrete curb and gutter that was removed during a water leak.
- Mowing and weed eating has begun in some areas.
- Asphalt patching was completed in some areas.
- All snow removal equipment has been placed in storage for the off season.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

Park

- All parks and facilities are being checked 3 times a week.
- The sign board has been rebuilt and installed at Water Gauge Park.
- Water gauge markers have been installed.
- The swings at Pinkley Park were removed due to damage that has
- New benches for the parks will be purchased soon.
- All restroom facilities are open along with the public drinking fountains.

Project Updates

- Still waiting for the new bathroom to be delivered.
- Met with Marzucco about a plan for the Main St Bathroom Charging Station Project.

Safety

- The Eye wash station is scheduled to be installed mid-April at the water plant.

Regulatory

- All reports were submitted on time.

Training

- Neptune 360 Training was completed.
- Steve and Corey attended the MRWA Conference.

Concerns for the Month

- Early growth of vegetation will result in an extended mowing season.

Positive for the Month

- We had heard that our Vac Truck has been moved up to a July delivery date.